

CS Gold Spring Semester Start & End procedures

MICROS Daily Maintenance Checklist

There are several items that should be checked daily on your MICROS servers to ensure they are operating properly and to identify potential problems before they develop. Please reference the MICROS Daily Maintenance Checklist below.

1. Ensure Start of Day finished successfully.
 - a. Check for the email indicating it was successfully completed.
 - b. Check the **D:\micros\les\pos\9700\log\aseq.log** for **Completed Autosequence 31**.
2. Ensure SQL Server backups completed.
 - a. Ensure that the *_db_date.bak in each folder below has the current day's date:
 - i. D:\mssql\backup\mcrcspos
 - ii. D:\mssql\backup\location_activity_db
 - iii. D:\mssql\backup\coredb
 - iv. D:\mssql\backup\portaldb
 - v. D:\mssql\backup\rta
3. Ensure there is adequate free space on all servers' hard drives.
 - a. Free space less than the sum of the sizes of all the backup database files after the daily backup completes may cause problems.
4. Perform daily financial balancing between Micros and CS Gold®.

If you encounter a problem with any of these items that you are unable to resolve, please contact Support at (866) 789-2977.